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Present	Lyndsay de Jonge, Chair Derek McKeever, Vice-chair David Folstad, past Chair Wesley Nickel	Debra Mikaelson Sarah Sloan James Miller, City Council Representative Sheila Hamilton
Regrets:	Teri McKnight	
Staff:	Heather Buzzell, Chief Librarian & Secretary to the Library Board Stephanie James, Public Services Librarian & Recording Secretary Julia Cox, Youth Services Librarian	
Guests:	Kelsey Johnson, Manager of Arts, Culture, and Recreation – City of Penticton	

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No board members declared a conflict of interest.

Call to order: 7:10 pm

**ESTABLISH QUORUM** (8 voting members present)

**TERRITORIAL ACKNOWLEDGEMENT**

de Jonge We would like to acknowledge that the land on which we gather is the ancestral, traditional, and unceded territory of the Syilx People of the Okanagan Nation.

**ITEMS FOR ADOPTION**

de Jonge 1. Adoption of Agenda

McKeever / Sloan  
PPL2023-031 It was MOVED and SECONDED

THAT The Library Board adopt the agenda for the 24 May 2023 meeting as presented.

Carried.

de Jonge 2. Consent Agenda  
2.1. Minutes of 26 April 2023 regular meeting  
2.2. Financial Statements to 30 April 2023 – unadjusted

Mikaelson / Hamilton  
PPL2023-032 It was MOVED and SECONDED

THAT The Library Board adopt the consent agenda for the 24 May 2023 meeting as presented.

Carried.

**ITEMS PULLED FROM CONSENT AGENDA**

Nil.

**ITEMS FOR INFORMATION**

Buzzell

3. Staff Reports  
3.1. Chief Librarian's Report

Key points:

- Adult programming continues to be enhanced by community partnerships.
- ABCPLD special meeting focused on the special one-time funding, plus anticipated additional funds – Library directors emphasized timely communication and flexibility in spending with grants.
- Awaiting quotes re: emergency response planning.
- Received Young Canada Works grant approval, unfortunately inadequate applicants for the positions.

Board questions or comments:

- Q: number of YCW applicants.  
A: Chief Librarian and Youth Services Librarian will be re-examining process and position in the fall, in time for the 2024 grant application process.
- Q: ERP process related to being a hot-weather shelter during summer heatwaves.  
A: The ERP is for more extreme emergencies (fire, flood, etc.) Providing cooling (or warming during cold weather) services is already established, and the Library will continue to fill that role if needed this year.

James

3.2. Public Services Report

Key Points:

- Library is at full staff as of mid-May. Public Service team engaged in training.
- Anticipating the installation of the free period product dispensers in the public washrooms towards the end of May.

Board questions or comments:

- Q: 5-year pilot.  
A: Length of the contact, plus solid timeframe for data gathering.

Mikaelsen &  
Buzzell

3.3. Kootenay Library Federation Library Directors Advisory Group Meeting and Board meeting report

Key Points:

- Presentation on grant writing and one on one with Adrienne Wass from Public Libraries Branch re 2023 funding.
- Updates re Privacy guidelines and the Accessible BC Act.
- Anticipating the installation of the free period product dispensers in the public washrooms towards the end of May.
- KLF board seeking members for the executive committee.
- Received 3 years' worth of funding at once as part of the provincial one-time grant \$45 Million to Public Libraires. Still may need to cut costs moving forward.
- Guest speaker, Robert Linden – retired radio news director.
- Tour of the Grand Forks and District Public Library: Excellent upgrades made to bathrooms, idea lab, and meeting room.

Board questions or comments:

- Q: (re new single use bathrooms at GFDPL) Can people complain about the public restrooms?

A: Yes, but they usually complain to us rather than the City regarding them. Plus they are a symptom of the age of the facility and its layout.

Buzzell

#### 3.4. Accessible BC Act & the impact on Penticton Public Library

Key Points:

- Effective September 2022, Penticton Public Library must establish an accessibility committee, a three-year accessibility plan, and a feedback mechanism by September 2023.
- Our role on the Kootenay Libraries Accessibility Committee fulfills the first requirement, while the three-year accessibility plan and feedback mechanism will be adapted to the Penticton context.

There were no questions or comments.

#### 4. New Business

Nil.

#### ITEMS FOR DISCUSSION

#### OTHER BUSINESS

Nil.

de Jonge

#### 5. Adjournment

Miller

It was MOVED

PPL2023-033

THAT the board adjourn the 24 May 2023 regular meeting at 7:45 pm.

Certified Correct



Heather Buzzell, Chief Librarian



Lyndsay de Jonge, Chair