

---

Present	Lyndsay de Jonge, Chair Derek McKeever, Vice-chair David Folstad, past Chair Sheila Hamilton	Teri McKnight James Miller, City Council Representative Sarah Sloan
Regrets:	Debbra Mikaelson Wes Nickels	
Staff:	Heather Buzzell, Chief Librarian & Secretary to the Library Board Stephanie James, Public Services Librarian & Recording Secretary Julia Cox, Youth Services Librarian Dan Lerch, Systems Librarian Lara Harker, Youth Services Technician	
Guest(s):	Kelsey Johnson, Manager of Recreation, arts, and culture – City of Penticton	

---

Call to order: 7:00 pm

### CONFLICT OF INTEREST

### TERRITORIAL ACKNOWLEDGEMENT

We would like to acknowledge that the land on which we gather is the ancestral, traditional, and unceded territory of the Syilx People of the Okanagan Nation.

### ESTABLISH QUORUM (4 voting members)

### ITEMS FOR ADOPTION

#### 1. Adoption of Agenda

McKeever /  
Sloan

*It was MOVED and SECONDED*

**PPL2023-044** *THAT the Library Board approve the agenda for the 27 September 2023 regular meeting as presented.*  
*Carried*

#### 2. Consent Agenda

- 2.1. Minutes of 23 August 2023 regular meeting
- 2.2. Financial Statements to August 31 – unadjusted
- 2.3. Correspondence – 2023-08-26 C Durston  
-- 2023-09-11 L de Jonge

Folstad /  
McKeever

*It was MOVED and SECONDED*

**PPL2023-045** *THAT the Library Board approve the consent agenda for the 27 September 2023 as presented/amended.*

*Carried*

**ITEMS PULLED FROM CONSENT AGENDA**

None.

**ITEMS FOR INFORMATION**

	<b>3 Staff Reports</b>
Buzzell	3.1. Chief Librarian's Report

Key points:

- Senior staff working on project management strategies.
- Senior staff working on major proposals for use of Provincial Special Grant.
- Facilities electrical upgrade.
- Partners requested a \$30 million commitment to public libraries in the provincial budget 2024.

Question:

- Closure of building for how long? Anticipated for 3 weeks.

Cox, James &  
Harker

3.2. Summer Programming

Key points:

*Children's programming:*

- No grant student support.
- Baby Songs and Rhymes, Storytimes, and Summer Reading Club, plus Lego Club and Family Movies all with strong in-person participation – though take-home option was still popular.

*Teen programming:*

- Teen Summer Takeover had lower registration but record participation this summer.

*Adult programming:*

- Summer Film Festival did not do as well as expected.
- Penticton Reads very successful with 57 active participants both online and in person.
- Pride Pages continues to prove to be a valuable partnership with SOS Pride.

Question:

- Where do we promote programs? Many places: on our website, through social media, posters up at various spots in town, etc.

*The Library Board received these reports.*

**ITEMS FOR DECISION**

Buzzell	<b>4 Budget Amendments 2023 and 2024</b>
---------	--

Key points:

- Popularity and cost of digital pay-per-loan model is greater than expected when digital collections line was created.

- Staff are requesting a budget amendment to the 2023 and 2024 budgets to accommodate the cost of digital items (31% of total circulation)

Folstad/  
Sloan

**PPL2023-046** *It was MOVED and SECONDED*  
*THAT the Library Board approves amending the 2023 Digital Collections budget to increase it to \$65,000 to be funded from the provincial stand-alone grant.*

*Carried*

And

Folstad /  
Sloan

**PPL2023-047** *It was MOVED and SECONDED*  
*THAT the Library Board approves amending the 2024 Digital Collections budget to increase it to \$65,000.*

*Carried*

Buzzell                    5    Amendment to policy 40.03 Confidentiality of Records

Key points:

- Changes to policy 40.03 bring policy into compliance with the BC Freedom of Information and Protection of Privacy Act.

Miller /  
Folstad

**PPL2023-048** *It was MOVED and SECONDED*  
*THAT the Library Board approves the edits to Policy 40.03: Confidentiality of Records.*

*Carried*

James/ Lerch            6    Accessibility Plan for Penticton Public Library

Key points:

- The Kootenay Libraries Accessibility Plan 2023-2026 will launch officially on October 11<sup>th</sup> and is being used by Penticton Public Library to shape and direct our work to ensuring we are meeting accessibility standards.
- Penticton Public Library staff have been working to make the Library more accessible, but there is much work to be done – one component of which is ensuring our digital presence is audited.

Miller /  
McKeever

**PPL2023-049** *It was MOVED and SECONDED*  
*THAT the Penticton Public Library Board direct staff to continue their work towards making Penticton Public Library a more accessible, inclusive institution.*

*Carried*

And

Folstad /  
Hamilton

**PPL2023-050** *THAT the Penticton Public Library Board approve \$10,500 from the Provincial Onetime grant for NNELS (National Network for Equitable Library Services) to audit of our website and catalogue for accessibility.*

*Carried*

**OTHER BUSINESS**

7    Get Caught Reading campaign for October

Harker and Buzzell presented the Get Caught Reading Campaign planned for Library Month.

Staff thank Sarah and See You Later for donating gift baskets.

Miller left the meeting.

## 8 Adjournment

McKeever It was MOVED

**PPL2023-051** THAT the 27 September 2023 regular meeting of the Library Board be adjourned at 7:57 pm.

**Certified Correct**

*HLB*

Heather Buzzell, Chief Librarian and Secretary to the Library Board

*LdJ*

Lyndsay de Jonge, Chair of the Library Board