





Present Derek McKeever, Vice-chair

David Folstad, past Chair Teri McKnight Debbra Mikaelsen Wes Nickels

Sarah Sloan

Regrets: Lyndsay de Jonge, Chair

Sheila Hamilton

James Miller, City Council Representative

Staff: Heather Buzzell, Chief Librarian & Secretary to the Library Board

Dan Lerch, Systems Librarian

Stephanie James, Public Services Librarian

Julia Cox, Youth Services Librarian

Guest(s): Kelsey Johnson, Manager of Recreation, Arts, and Culture – City of Penticton

Kelly Catherwood

David Folstad thanked for his service as he steps down off the Library Board.

Thank you letter from Library staff member Lisa Plourde read.

Call to order: 7:06 pm

Chairing the meeting: Derek McKeever

CONFLICT OF INTEREST

TERRITORIAL ACKNOWLEDGEMENT

We would like to acknowledge that the land on which we gather is the ancestral, traditional, and unceded territory of the Syilx People of the Okanagan Nation.

ESTABLISH QUORUM (5 voting members)

ITEMS FOR ADOPTION

1. Adoption of Agenda

Nickel/ Sloan It was MO

It was MOVED and SECONDED

PPL2023-056

THAT the Library Board approve the agenda for the 22 November 2023 regular meeting as

presented.

Carried

2. Consent Agenda

- 2.1. Minutes of 25 October 2023 regular meeting
- 2.2. Financial Statements to 31 October 2023 unadjusted
- 2.3. Committee Meeting Minutes 2023-11-14 Policy and personnel Committee

BOARD MEETING AGENDA





Mikaelsen / Folstad

It was MOVED and SECONDED

PPL2023-057 THAT the Library Board approve the consent agenda for the 22nd of November 2023 as

presented/amended.

Carried

ITEMS PULLED FROM CONSENT AGENDA

Nil.

ITEMS FOR INFORMATION

3 Staff Reports

Buzzell

3.1. Year in review – strategic framework update

Key points:

- In 2023, the library extended the 2021-2022 plan due to its aspirational nature and new board members. Updates in the report cover 2023 activities, addressing multiple goals from the original plan.

ITEMS FOR DECISION

Buzzell 4 Closure on Sunday, December 24^{th,} 2023

McKnight / Nickel

It was MOVED and SECONDED

PPL2023-058

THAT the Library Board approves the closure on Sunday December 24th, 2023.

Carried. Folstad opposed.

5 Policy Amendment – 80.03.01 Service recognition

Key point:

- The policy change recognizes that staff years of service deserve equal recognition regardless of full time or part time.

Mikaelsen / Sloan It was MOVED and SECONDED

PPL2023-059

THAT the Library Board approves amending the Personnel Policy 80.03.01 – Service Recognition as

presented.

Carried.

6 Policy 80.08 – Professional development

Key points:

- The policy formalizes current practice regarding professional development opportunities for staff.
- The policy encourages Library management and staff to work together to develop learning goals that benefit the library.

BOARD MEETING AGENDA



22 NOVEMBER 2023

- The policy outlines the responsibilities of the Library in funding professional development.
- This policy implements the Tuition Support Program that supports nonprofessional or paraprofessional staff in pursuing formal education in the field of librarianship (or related fields).

Folstad / Sloan It was MOVED and SECONDED

PPL2023-060

THAT the Library Board approves Policy 80.08 – Professional Development - as presented.

Carried

James

7 Kootenay Libraries Accessibility Plan 2023-2026

Key points:

- Penticton Public Library participates in the KLF's Accessibility committee as required under the Accessible BC Act.
- This plan fulfils the requirement to have an Accessibility Plan in place and requires approval from the Library Board.
- The work that still must be accomplished was presented in an earlier board meeting.

Folstad / Mikaelsen PPL2023-061 It was MOVED and SECONDED

THAT the Library Board approves the Kootenay Libraries Accessibility Plan 2023-2026 for

implementation by the Penticton Public Library.

Carried

OTHER BUSINESS

Buzzell 8 Approval authority on behalf of board

Mikaelsen / Folstad It was MOVED and SECONDED

PPL2023-062

THAT the Library Board appoints Sarah Sloan to act as approval authority for Library spending in

Chief Librarian's name (e.g., Library Visa) for City of Penticton Finance Department.

Carried

9 Adjournment

Sloan

It was MOVED

PPL2023-063

THAT the 22 November 2023 regular meeting of the Library Board be adjourned at 7:38 pm.

Certified Correct:

HLB

DM

Heather Buzzell, Chief Librarian & Secretary to the Library Board

Derek McKeever, Vice-Chair of the Library Board