

Present	Derek McKeever, Vice-chair David Folstad, past Chair Teri McKnight	Debra Mikaelsen Wes Nickels Sarah Sloan
Regrets:	Lyndsay de Jonge, Chair Sheila Hamilton James Miller, City Council Representative	
Staff:	Heather Buzzell, Chief Librarian & Secretary to the Library Board Dan Lerch, Systems Librarian Stephanie James, Public Services Librarian Julia Cox, Youth Services Librarian	
Guest(s):	Kelsey Johnson, Manager of Recreation, Arts, and Culture – City of Penticton Kelly Catherwood	

David Folstad thanked for his service as he steps down off the Library Board.

Thank you letter from Library staff member Lisa Plourde read.

Call to order: 7:06 pm

Chairing the meeting: Derek McKeever

CONFLICT OF INTEREST

TERRITORIAL ACKNOWLEDGEMENT

We would like to acknowledge that the land on which we gather is the ancestral, traditional, and unceded territory of the Syilx People of the Okanagan Nation.

ESTABLISH QUORUM (5 voting members)

ITEMS FOR ADOPTION

1. Adoption of Agenda

Nickel/ Sloan *It was MOVED and SECONDED*
PPL2023-056 *THAT the Library Board approve the agenda for the 22 November 2023 regular meeting as presented.*

Carried

2. Consent Agenda

- 2.1. Minutes of 25 October 2023 regular meeting
- 2.2. Financial Statements to 31 October 2023 – unadjusted
- 2.3. Committee Meeting Minutes –
2023-11-14 Policy and personnel Committee

Mikaelsen / Folstad
PPL2023-057

It was MOVED and SECONDED

THAT the Library Board approve the consent agenda for the 22nd of November 2023 as presented/amended.

Carried

ITEMS PULLED FROM CONSENT AGENDA

Nil.

ITEMS FOR INFORMATION

3 Staff Reports

Buzzell

3.1. Year in review – strategic framework update

Key points:

- In 2023, the library extended the 2021-2022 plan due to its aspirational nature and new board members. Updates in the report cover 2023 activities, addressing multiple goals from the original plan.

ITEMS FOR DECISION

Buzzell

4 Closure on Sunday, December 24th, 2023

McKnight / Nickel
PPL2023-058

It was MOVED and SECONDED

THAT the Library Board approves the closure on Sunday December 24th, 2023.

Carried. Folstad opposed.

Sloan

5 Policy Amendment – 80.03.01 Service recognition

Key point:

- The policy change recognizes that staff years of service deserve equal recognition regardless of full time or part time.

Mikaelsen / Sloan
PPL2023-059

It was MOVED and SECONDED

THAT the Library Board approves amending the Personnel Policy 80.03.01 – Service Recognition as presented.

Carried.

6 Policy 80.08 – Professional development

Key points:

- The policy formalizes current practice regarding professional development opportunities for staff.
- The policy encourages Library management and staff to work together to develop learning goals that benefit the library.

