

Present	Lyndsay de Jonge, Chair Derek McKeever, Vice-chair Shane Fox Sheila Hamilton Bill Loomis	Teri McKnight Debra Mikaelson James Miller, City Council Representative Wes Nickels Sarah Sloan
Regrets	Emily Bruce	
Staff:	Heather Buzzell, Chief Librarian & Secretary to the Library Board Dan Lerch, Systems Librarian Stephanie James, Public Services Librarian Julia Cox, Youth Services Librarian	
Guest(s):	Kelsey Johnson, Director of Community Services – City of Penticton Kelly Catherwood, former board member and strategic planning consultant	

Call to order: 6:15 pm

ESTABLISH QUORUM (4 voting members)

Quorum established.

CONFLICT OF INTEREST

No conflicts of interest were declared

TERRITORIAL ACKNOWLEDGEMENT

We would like to acknowledge that the land on which we gather is the ancestral, traditional, and unceded territory of the Syilx People of the Okanagan Nation.

ITEMS FOR ADOPTION

1. Adoption of Agenda

Amendment that strategic planning session - item 6 – will take place after the board meeting.

Nickel / Hamilton
PPL2024-003

*It was **MOVED and SECONDED**
THAT the Library Board approve the agenda for the 24 January 2024 regular meeting as amended.*

Carried

2. Consent Agenda

2.1. Minutes of 22 November 2024 regular meeting

2.2. Financial Statements to 31 December 2023 – unadjusted

Mikaelsen / de
Jonge
PPL2024-004

It was MOVED and SECONDED

THAT the Library Board approve the consent agenda for the 24 January 2024 meeting as presented/amended.

Carried

ITEMS PULLED FROM CONSENT AGENDA

ITEMS FOR INFORMATION

Buzzell

3 Staff Reports
3.1. Year in review – 2023

Buzzell presented on some of the achievements and challenges of 2023. Including:

- Flood recovery (Dec 24, 2022 burst pipe)
- New cards and circulation desk
- Some new staff
- Introducing free period products
- Program partnerships with Art Gallery, Unity House, SOWINS, SD67, OneSky, Penticton Museum and Archives, SOS Pride, and the Okanagan Symphony Orchestra
- New Creative Solutions program
- Separating out digital collections in Libraries Operating budget
- Province provided a generous 'one time' grant which funded:
 - o Creative Solutions program
 - o Emergency Response Planning Consultant
 - o New shelving to improve accessibility.

3.2. Flood recovery update.

Buzzell provided an update on the flood caused by 16 January 2024 burst pipe in Children's library recovery (same location as in 2022).

- Pipe tied back in the ceiling – ambient temperature of the room should prevent future freezing.
- Total Restoration and city were on site rapidly, but flood extended further than in previous years – likely will need longer recovery time.
- Very little damage to materials and equipment. Cost of recovery of the same will be about \$2,500 – this is going to come from the Library's budget.

ITEMS FOR DECISION

Buzzell

4 Closure June 2024 for electrical upgrade

Mikaelsen /
Hamilton
PPL2024-005

It was MOVED and SECONDED

THAT the Library Board confirms closure of the Library during the electrical upgrade scheduled for June 2024.

Carried

Buzzell 5 Work plan for the Library Board

Fox / Hamilton *It was MOVED and SECONDED*
PPL2024-006 *THAT the Library Board approves the outline of the Library Board's work plan for 2024.*
Carried

Catherwood 6 ~~Strategic Planning~~ moved to after the board meeting.
Research Report for Strategic Planning
SCAMPER Method

OTHER BUSINESS

7 Adjournment

Hamilton *It was MOVED*
PPL2024-007 *THAT the 24 January 2024 regular meeting of the Library Board be adjourned at 6:30 pm.*
Carried

Certified Correct:



Heather L Buzzell
Chief Librarian & Secretary to the Library Board



Derek McKeever
Chair of the Library Board