



Library Technician I – Outreach services

The Penticton Public Library is seeking an energetic, self-motivated Library Technician to coordinate our successful homebound delivery service and support the Public Services Librarian with outreach initiatives. This would be an ideal opportunity for a people person who wants to make a difference in the community.

The homebound delivery program is a vital part of the Penticton Public Library's services, ensuring that individuals who cannot come into the library have equal access to information and entertainment. Your main responsibility will be to provide homebound patrons with a curated selection of reading materials tailored to their interests. To excel at this job, a good understanding of subject headings and exceptional readers advisory skills are necessary. The successful candidate will also work closely with the Public Services Librarian to provide other outreach services to the community.

This varied and interesting position is rounded out by public service. You will be responsible for helping library users in a warm, welcoming, and respectful manner. The ideal candidate will have excellent customer service skills and will develop a deep understanding of the Library's reference and database collection.

The minimum qualification for this position is a Library Technician diploma (or equivalent education and experience). Previous library experience is an asset. Strong computer skills are essential. Interpersonal communication and customer service skills are required. A valid Class 5 Driver's License (or provincial equivalent), valid insurance, and a clear driving record are required.

This is a bargaining unit position and rates of pay will be per the current collective agreement; the starting rate of the Library Technician I is \$26.03 per hour. This is a full-time position: Monday to Friday with a minimum of one evening per week (Thursday). Occasionally special events will fall outside of regular working hours, these additional hours will be compensated per the collective agreement. The expected start date for this position is the 13 February 2023. The Penticton Public Library is an equal opportunity employer. Successful completion of a vulnerable sector criminal record check is a condition of employment. Internal candidates will be given preferred consideration. Moderate lifting (40 lbs) is often required. Should you be shortlisted and require an accommodation during the selection process, please provide details to the hiring committee.

Submit a covering letter and resume in a single document (pdf format) by 5:00 pm on Sunday December 11th to: Heather L. Buzzell, Chief Librarian at hbuzzell@pentictonlibrary.ca. Please use "2022PPL-LT1-Outreach" in the subject line.

Penticton is a community of about 35,000 located in the beautiful Okanagan Valley, between two lakes. Penticton is known for its beaches and summer sunshine. There are plenty of outdoor activities for the enthusiast from skiing and snowshoeing in the winter, to rock climbing and windsurfing in the summer. Penticton is in the heart of BC's wine country and hosts many different festivals year-round. Penticton residents enjoy the amenities of a city and the friendly feel of a small community.